

**PHSS Grad 2025 Committee Meeting**  
**Wednesday, February 26, 2025**  
**PHSS Library, 6:30pm**

1. Ceremony / event times

4:00 start on Friday for cap & gown

2:00 start on Saturday for walking ceremony; 4:00 start for parade; 5:30 out to golf course for dinner (could have grads picked up right from carrot park to save time); 8:00 – 12:00am for after grad

2. Parade route

Rotary truck has been booked; parade will be a big loop through town and will need to communicate out well so people know where they can come set up to watch

3. Golf course/NISS update

Amanda met with Cheryl V on Monday night; we can go out with some of their parents on the Tuesday and can work on decorating together (everything except for tables); NISS will set up their own tables on Friday and will set ours up with 2<sup>nd</sup> set of seat covers / tablecloths / centrepieces / etc. afterwards; could also potentially split cost of Thursday with NISS to get all decorating done including tables; reach out to Amanda if there are any concerns and she will stickhandle with Cheryl

4. Cap & gowns been ordered, cost?

Cost was \$1000 last year; we will get invoiced afterwards; grad committee agreed to pay for

5. Chairs for gym, cost?

It is PHSS's scheduled year to have them

6. Need a 5 cut to complete 2025

Will ask Trevor Hunt

7. Reminder to send baby pies, walking partners, song

Baby/toddler (1) & mid age (1) photo - [phssgradphotos@gmail.com](mailto:phssgradphotos@gmail.com) (Lisa H. will also be granted access)

\*the slideshow will have one baby/toddler photo, one mid age photo and then the grad photo\*

Walking partner/song choice - [phssgrad2025@gmail.com](mailto:phssgrad2025@gmail.com)

Everything due May 15th

8. Table cloth/chair cover rental, where?

Last time were borrowed from wedding; need white

9. Grad photo retakes?

Nothing offered locally (Nanaimo)

10. Yearbook orders, grads to provide quote?

Order date usually mid May; Anna will follow up with Amanda Chapman for quote

11. Fundraising

Only about halfway to goal but not that much left to spend; \$1000 coming from Keltic will cover cap & gowns

Will do another cash raffle but smaller amount; dates will be April 1<sup>st</sup> – 16<sup>th</sup> and cost will be \$5 per ticket; could potentially have just one grand prize; 50/50 would be another option; Amanda will get gaming licence and Courtney will print tickets

Paint night – first weekend in May (Friday or Saturday) would work best for host; we set ticket price and host takes \$35; Peggy was keen to coordinate but would like to have a bake sale plus some baskets for raffling, which we wouldn't be able to do with Peggy; could probably get curling club lounge for free; Courtney / Laina to follow up w/ FRCC executive

Hot dog / bake sale at Save-On in May

12. Decorating

Rotary bus - lights? big banner)

Gym - tule \$40 each; would need 18 more; gave Angela approval to order; HBD also has big daisys - Amanda will grab

13. Lampost signs

Expensive at \$100 per; Anna will ask grads if this is something that is important to them

14. Prizes

Amanda has half of gifts bought with \$1400 spent so far; can draw name every 15 minutes; do we want to do one or two bigger things? can revisit in a few months depending on how budget is doing; donation letter still needs to be finished

15. Grad hoodies

The students who missed the original order deadline can contact Reaper directly; how to pay for? will put onus on grads to order and pay for their own but then they could submit invoices back to us for reimbursement

Next meeting: April 16<sup>th</sup> @ 6:30