

# Student Online Course Selections

Using MyEducation BC

# Overview

1. Logging into MyEducation BC
2. Course Selection
3. Posting Course Selections
4. Making Changes

# Step 1

Logging into MyEducation BC

# Step 1 – Logging into MyEducation BC

Open a web browser and type the following address into the address bar or click the link:

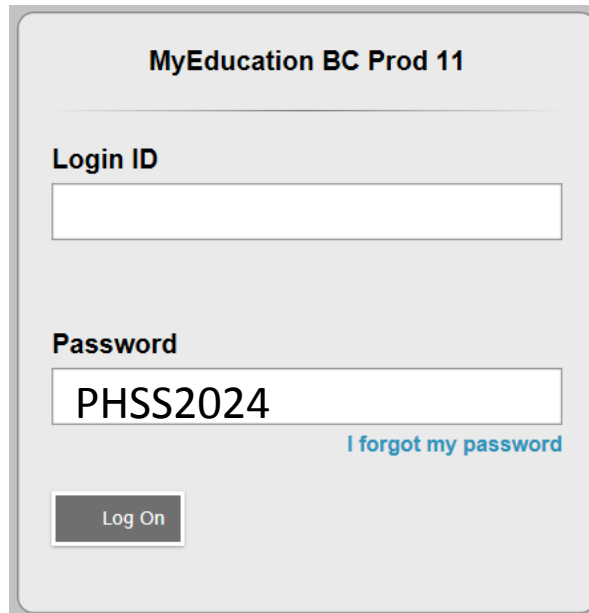
**[myeducation.gov.bc.ca/asp](https://myeducation.gov.bc.ca/asp)**

# Step 1 – Logging into MyEducation BC

You will see this screen

Your Login ID is your student number

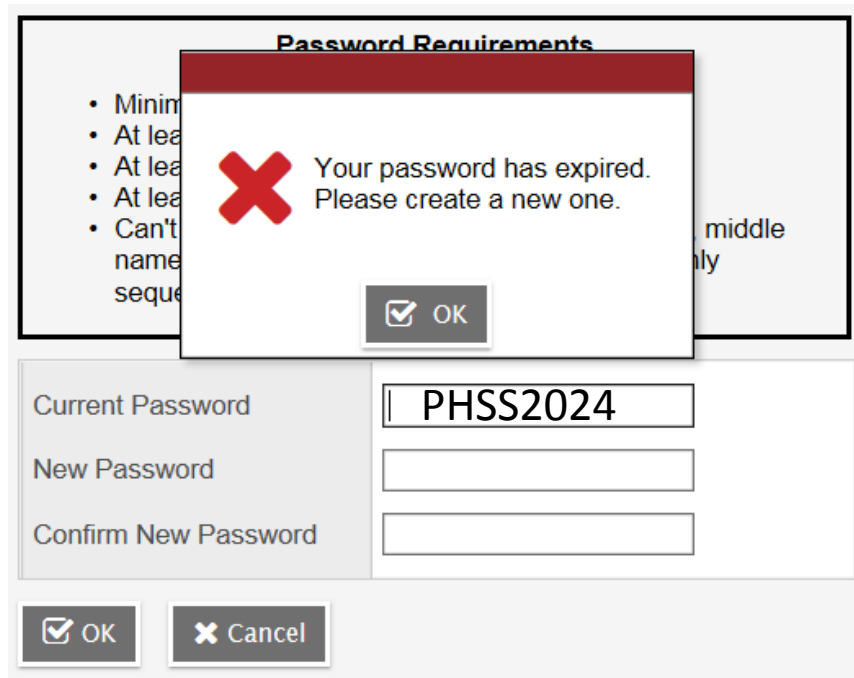
The temporary password is: PHSS2024



The screenshot shows a login form for MyEducation BC. At the top, it says "MyEducation BC Prod 11". Below that, there are two input fields: "Login ID" and "Password". The "Password" field contains the text "PHSS2024". To the right of the password field, there is a blue link that says "I forgot my password". At the bottom left of the form, there is a "Log On" button.

# Step 1 – Logging into MyEducation BC

You will then be prompted to create a new password. It must contain at least one **number**, **letter**, and **other symbol**.



The image shows a screenshot of a web application interface. At the top, a dialog box titled "Password Requirements" is displayed. It contains a red 'X' icon and the text: "Your password has expired. Please create a new one." Below this message is an "OK" button. In the background, a form for creating a new password is visible. It has three input fields: "Current Password" (containing "PHSS2024"), "New Password", and "Confirm New Password". At the bottom of the form are "OK" and "Cancel" buttons.

**Password Requirements**

- Minim
- At lea
- At lea
- At lea
- Can't
- name
- seque

middle  
ly

Current Password | PHSS2024

New Password |

Confirm New Password |

OK  Cancel

# Step 1 – Logging into MyEducation BC

You will then be prompted to enter your email address and security question. This is important in case you forget your password

**Security Preferences Update**

To enable self serve password recovery, please provide the following information

Primary email	<input type="text"/>
Security question	<input type="text" value="▼"/>
Security answer	<input type="text"/>
Confirm answer	<input type="text"/>

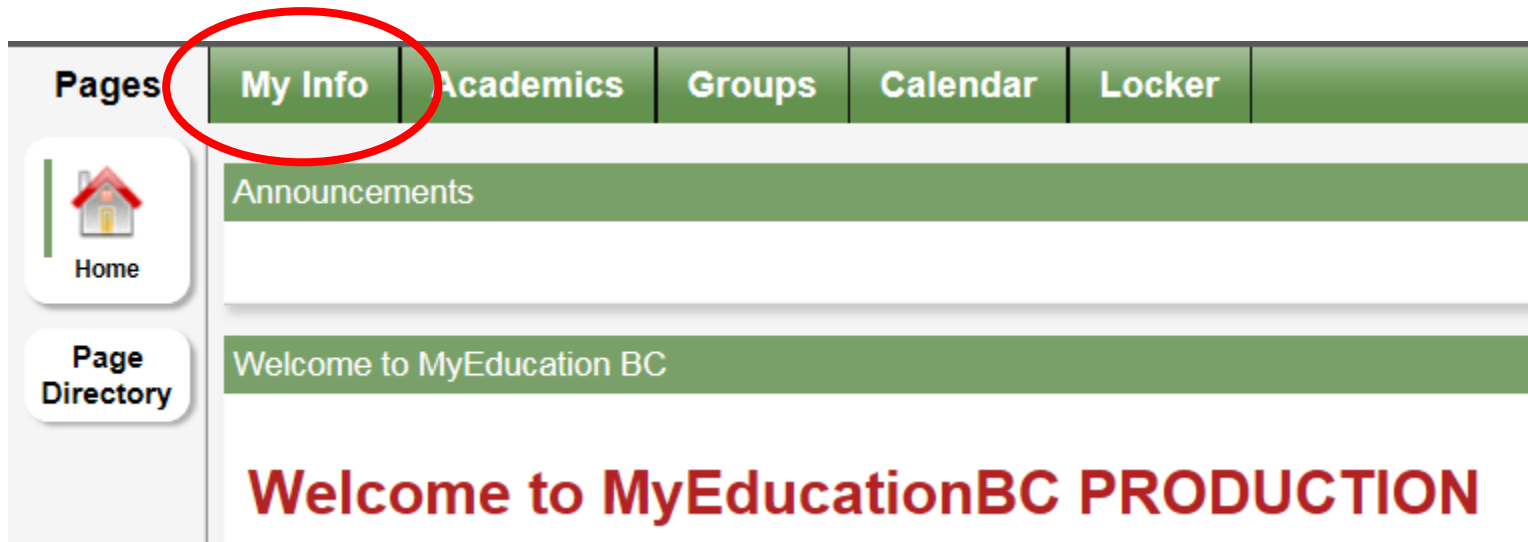
# Step 2

## Course Selection



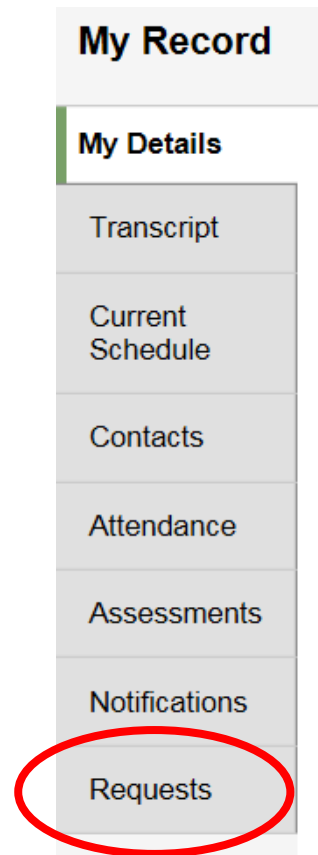
# Step 2 – Course Selection

Once logged in, you can begin selecting your courses for next year. Click the My Info top tab



# Step 2 – Course Selection

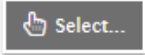
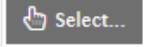
Then click the Requests side tab



# Step 2 – Course Selection



Your screen will look something like this. The subject areas differ by grade. Any mandatory courses are already entered.

## Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description
	Mandatory	<a href="#">MCE--09</a>	Career Education 9
		<a href="#">MEN--09</a>	English Language Arts 9
		<a href="#">MMA--09</a>	Mathematics 9
		<a href="#">MPHE-09</a>	Physical and Health Education 9
		<a href="#">MSC--09</a>	Science 9
		<a href="#">MSS--09</a>	Social Studies 9
	Electives		

# Step 2 – Course Selection

Click the  button next to the electives subject area

	Mandatory
	Electives

# Step 2 – Course Selection

Click the check box next to the two elective course(s) you wish to take.

Select	CourseNumber	CourseDescription
<input checked="" type="checkbox"/>	MFR--09	French 9
<input type="checkbox"/>	MADFS09	Food Studies 9
<input checked="" type="checkbox"/>	MADM-09	Metalwork 9
<input type="checkbox"/>	MADMA09	Media Arts 9
<input type="checkbox"/>	MADW-09	Woodwork 9
<input type="checkbox"/>	MVA--09	Visual Arts 9

## Step 2 – Course Selection

Please note! There may be more than one page of courses. To view the next page of options, click the page over arrow



# Step 2 – Course Selection

Scroll to the right to see the drop down boxes for Alternate 1 and Alternate 2

Alternate 1	Alternate 2
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
	

# Step 2 – Course Selection

Choose two alternates from the drop down menus.

The alternate list only displays course codes. Check what code belongs to what course. →

MVA--09	Art 9
MADIT09	Computer Studies 9
MADD-09	Drafting 9
MDR--09	Drama 9
MADFS09	Foods 9
MFR--09	French 9
MKWAK09	Kwak'wala 9
MADM-09	Metalwork 9
MMU--09	Music 9
XHL--09	Outdoor Education 9
MADW-09	Woodwork 9



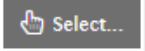

# Step 3

Posting Course Selections

# Step 3 – Posting Course Selections

Once you have made all your course selections, you will be able to view them in the main screen. It will look something like this.

## Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description
	Mandatory	<a href="#">MCE--09</a>	Career Education 9
		<a href="#">MEN--09</a>	English Language Arts 9
		<a href="#">MMA--09</a>	Mathematics 9
		<a href="#">MPHE-09</a>	Physical and Health Education 9
		<a href="#">MSC--09</a>	Science 9
		<a href="#">MSS--09</a>	Social Studies 9
	Electives	<a href="#">MKWAK09</a>	Kwak'wala 9
		<a href="#">MVA--09</a>	Visual Arts 9

# Step 3 – Posting Course Selections

If you are satisfied with the selections you have made, click Post. You will then see the date and time that your post was made



Last posted time: 22/02/2017 2:53 PM

# Step 4

Making Changes

# Step 4 – Making Changes

If you wish to make changes to your course selections, you can do so until:

**May 24, 2024**

## Step 4 – Making Changes

- To make a change to your course selection, login to MyEducation BC with your student number and the password you created.
- Click the My Info top tab and Requests side tab
- Make any necessary changes
- Click Post

# You're Done

Congratulations, you have successfully completed online course requests with MyEducation BC

You may now Log Off

A dark gray rectangular button with a white right-pointing arrow icon followed by the text "Log Off" in white.

➡ Log Off